

Dear Parent or Guardian

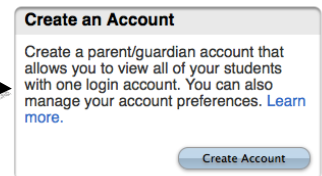
PowerSchool Parent Portal Access Changes

Note:

Old username and passwords for parents will not work to login. You must follow these instructions.

Powerschool has introduced a new single sign-on for parents. This means that parents can have one login to access all of their children's grades and attendance in one place. Also, parents and guardians will no longer have to share logins as each parent or guardian can set up his or her own unique login and password.

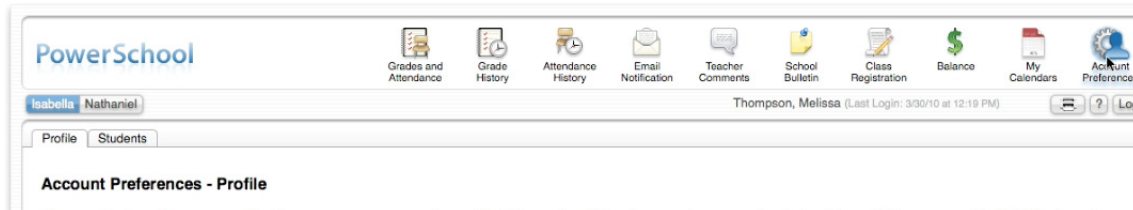
1. Go to "PowerSchool--Parent" from the School Webpage
2. Choose Create Account
3. Fill in your information including new password, which must be at least 6 characters/digits.

A form titled "Create Parent/Guardian Account". It has six rows of input fields: "First Name", "Last Name", "Email", "Desired User Name", "Password", and "Re-enter Password". Each row has a light blue header and a white input field.

4. Enter the access id(s) & password(s) found on the back of this page to link your student(s) to your new login.

A form titled "Link Students to Account". It says "Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent/Guardian Account". Below this is a table with four columns: "Student Name", "Access ID", "Access Password", and "Relationship". The first row is numbered "1." and has input fields for the first three columns and a dropdown menu for the "Relationship" column with the text "-- Choose".

Once you have set up this new login, you can now manage your account by clicking the Account Preferences button. If you have more than one student, you will see buttons to switch between your students' information.



For more help, you can access a detailed tutorial on the PowerSchool Parent Portal. The tutorial is on the school webpage under the tab Parents—Forms and Documents.

Please email Joel.Hesed@JHCobras.net or Vern.Andrews@JHCobras.net if you have any questions.